

## Appendix 5 Key Roles and Responsibilities

Audit, Risk and Scrutiny Committee	Scrutinise and challenge the strength of the system of risk management. Consider governance and risk management assurance.
Corporate Management Team	Own and regularly review, the strategic risk register. Consider the strength of controls and completion of mitigating actions and overall assurance around the system of risk management.
Directors / members of CMT	Own and lead on each of the four strategic risks.
ALEO Governance Hub	Oversee activity in the Council Group with regard to governance and assurance including the management of risk.
Risk Manager	Coordinates risk management activity across the Council, ensures the strategic risk register is continually updated, prepares the annual Risk Management Strategy, supports development and delivery of training packages for elected members and officers.
Senior Information Risk Officer (SIRO)	Owens and is responsible for the management of all information security risk.
Service Management Teams	Collectively own service risk registers, review these monthly and seek assurance on the effectiveness of service risk management arrangements and alignment with service objectives and improvement strategies. Horizon scan and identify, assess and assign emergent risks.
Risk Owners	Actively manage risk and the alignment and monitoring of mitigation and control.
Corporate Risk Management Group	Provides a forum for sharing best practice and ensures developments in risk management are disseminated through services.
Internal Audit	Prepare and conduct audits based on an analysis of key areas of risk facing the Council.  Address the control strength of key strategic risks.
Health, Safety & Wellbeing Manager	Owens and leads on Health, Safety and Wellbeing risk
Facilities Manager	Owens and leads on risk in the Council's infrastructure and operational facilities.
Financial Services Manager	Leads on the Council's insurance arrangements.

Emergency Planning Manager	Leads on Business Continuity / Emergency Planning.
ICT Manager	Own and leads on matters of ICT operations and security.